CVPOC BOARD OF DIRECTORS MEETING
November 19, 2011

Call to Order: The CVPOC Board of Directors meeting was called to order on November 19, 2011 at 10:08 a.m. by President Mary McGann. A quorum was established consisting of the following Doug Barrow, Melba Reinke, Mary McGann, Albert Gelmstedt and Chuck Dunlap and by phone Peg Mawhinney, Mike O'Harrow.

Reading of the Minutes:
Peg Mawhinney moved to amend October's draft minutes to correct typographical errors and to correct the date the Special Board meeting was held to Friday October 7. The motion was passed with one abstention. Peg then moved to adopt the amended minutes; the motion was passed with one abstention. (Melba Reinke abstained because she did not attend the meeting).

Treasurer's Report:
Presented by Treasurer Melba Reinke.

Committee Reports:
Activities Committee: Still in need of a Chair.
Architectural Review Committee (ARC): Chair Albert Gelmstedt reported the committee issued a permit for a new shed on Lot #30.
CC&R's and By-Laws: The committee met once this reporting period and finalized the draft update of the Village Rules and Regulations for presentation to the committees for review and comment.
Communications Committee: No report, but the Weekly is continuing.
Elections Committee: No report.
Facility Management: No report.
Financial Management: Melba Reinke presented the report. She then moved the Board appoint a chairman for the Collections Committee to comply with CV documents. The MOTION was passed. There was a MOTION by Doug Barrow to name Melba Reinke as Chair of the Collections Subcommittee, with a second by Albert Gelmstedt. It was pointed out that Collections is a standing committee, and Doug restated his MOTION accordingly; Albert seconded and the motion was passed.
Personnel Committee: No report.
Ad Hoc Zoning Committee: No report, but Mary reminded members that the City Council meeting is December 5, at 7 pm at City Hall. The council will discuss and vote on the Coast Village Zoning District.

Maintenance Report:
Frank Brooks presented the maintenance report. The new sound system in the Adult Lounge is installed, but there are still problems to be worked out. The west entry gate is still down, because of re-wiring and relocation of box.

Unfinished Business:
Melba Reinke made a MOTION to transfer $22,182 from the Reserve (Major Maintenance) Account to the Operating Account to cover repairs to the pool, asphalt, and Clubhouse entry. Doug Barrow seconded. Passed unanimously.

New Business:

Mary McGann presented three revised rental forms for review, and explained why the revisions were made. She made a MOTION to adopt the forms, seconded by Albert Gelmstedt. A discussion followed, the forms were adopted.

Doug Barrow made a MOTION to establish a Rental Committee, which was seconded by Albert Gelmstedt and passed. Doug Barrow made a MOTION to appoint Mary McGann as Chair of the new Rental Committee. Albert Gelmstedt seconded and the motion was passed unanimously.

Mary McGann explained the past practice of contracting with a property manager to find renters for Lot #12 which is owned by CVPOC. Melba Reinke made a MOTION that the Rental Committee look at several property management companies and bring the information back to the Board. Doug Barrow seconded, and after discussion the motion was passed.

Mary McGann reminded the Committee Chairmen that they had received the proposed changes to Rules and Regulations and should share it with their committees and return the input to John Mawhinney.

Melbe Reinke made a MOTION to give each employee a net $100.00 Christmas Bonus. Albert Gelmstedt seconded. Passed unanimously.

Correspondence:
Correspondence was received from Diana Phillips and Susan Dukes.

Good of the Order:
Mary McGann stated that a complaint had been received from a female resident that a male had attempted to enter the women's bathroom while she was showering. She was advised to make a police report.

Adjournment: Motion to adjourn at 11:20 am made by Peg Mawhinney and seconded by Doug Barrows. Passed unanimously.

Mary M. McGann
Mary McGann, President

02/13/12
Date

Margaret 'Peg' Mawhinney
Peg Mawhinney, Secretary

4-16-2012
Date